



THE LAW SOCIETY
OF SINGAPORE

Nuts & Bolts Series: PROBATE & ADMINISTRATION

- An Update on Probate & Estate Duty Practice

Furama City Centre, Ballroom, Level 5

Monday, 21 November 2005

9.30a.m. to 5.30p.m.

About this Workshop

Since 1997, the Law Society has conducted an annual instalment on Probate & Administration as part of its Nuts & Bolts Series. The key objective of the Nuts & Bolts Series is to provide participants with opportunities to learn or re-acquaint themselves with the basics of a core area of practice.

Stay current with this MUST-ATTEND workshop, led by Dr. G Raman, which will provide up-to-date coverage of the fundamentals of, current issues and recent developments in the law and practice of probate, administration and estate duty. Adopting a case study approach, this intensive and interactive Workshop includes an analysis of all relevant legislation and legal precedents.

Who Should Attend

- Lawyers who currently practise in the area of probate & administration of estates
- Lawyers who wish to move into or increase their practice focus in probate & administration of estates
- Financial planners and advisors

Program Outline

9.00 - 9.30a.m.	Registration & Welcome Refreshments
9.30 - 10.30a.m.	Session 1 - Salient Clauses Of A Will
	✓ The testator predeceasing the executor or dying before proving the Will ✓ Power of sale with power to postpone sale ✓ Balancing the interests of spouses and children - creation of life interests ✓ The importance of the residuary clause ✓ Avoidance of lapsing of gifts - Sec 26 Wills Act and the Law on Intestate & Succession
10.30 - 10.50a.m.	Morning Break
10.50 - 11.45a.m.	Session Two - Common Grounds For Disputing Wills
	✓ Fraud ✓ Undue influence ✓ Lack of capacity of testator ✓ Contentious probate - the procedural requirements
11.45a.m. - 12.45p.m.	Session Three - Authority And Powers Of Personal Representatives
	✓ Rights and duties of Personal Representatives - A study of case-law ✓ The Doctrine of Relation Back ✓ Differences in the powers of executors and administrators ✓ Negligence of Personal Representatives, trustees and remedies available
12.45 - 1.45p.m.	Lunch
1.45 - 2.30p.m.	Session Four - The Procedure In Obtaining Grant Of Letters Of Representation
	✓ Filing of Petition ✓ Priorities in Petition for a Grant ✓ Class Clearance ✓ Administration with Will Annexed ✓ Extracting the Grants of Letters of Representation
2.30 - 3.30p.m.	Session Five - Administration Issues
	✓ Steps to ascertain the extent of the estate ✓ Distribution of the estate and factors to be considered ✓ Protection of the Personal Representatives from suits - safeguarding the trustees ✓ The need to advertise before distribution and the consequence of failure to do so ✓ Common problems that arise in estate administration - accounts, discharge and indemnity
3.30 - 3.50p.m.	Afternoon Break
3.50 - 4.30p.m.	Session Six - Dealing With Muslim Estates
	✓ The Syariah law on distribution of a Muslim estate ✓ Inheritance under Faraid - tools available for alternative modes of inheritance ✓ Avoiding the taking over by the Baitulmal (MUIS) of a Muslim's estate

The Law Society's vMCPD Scheme

Programme Category: Professional Practice

Training Level: Update

Practice Area: Category 7 (Probate & Administration)

CPD Hours: 6 hours 20 minutes



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4.30 - 5.30p.m.	Session Seven - Estate Planning
	✓ Gifts inter vivos ✓ Trust instruments ✓ Holding companies ✓ Providing for children's guardianship and maintenance ✓ "Sec 73" policies and adoption of the insurance policies to avoid creditors
5.30p.m.	End

About the Workshop Leader

Dr. G Raman - M/s G Raman & Partners

Dr. Raman began his law practice in 1969 and is an experienced probate lawyer. He is the Course Coordinator for the "Wills, Probate and Administration" module of the Postgraduate Practice Law Course conducted by the Board of Legal Education, Singapore.

In 1991, Dr. Raman published his book "Probate and Administration: Law and Practice, Singapore and Malaysia". In 1999, he became the annotator of legislation on Intestate Succession, Family Provision and Muslim Law in Butterworths' Annotated Statutes of Singapore Vol. 10. He is also the author of the chapter on "Probate and Administration" in Halsbury's Laws of Singapore Vol. 15, 2001. Dr. Raman was recently conferred his Ph.D from London.

Venue: Furama City Centre Ballroom, Level 5 60 Eu Tong Sen Street Singapore 059804 (Registrations will begin at 9.00am)	Fee: S\$ 210.00 (Members of Law Society, SCCA Members & employees of Singapore law practices) S\$ 273.00 (others) (includes 5% GST, materials, lunch & refreshments)
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REGISTRATION FORM

Name (Dr/Mr/Mrs/Miss/Mdm): _____

Name and Address of Law Firm/Law Corporation/Organisation: _____

Date of Admission: _____ Number of years in Practice: _____

AAS No: _____ NRIC/Passport No: _____
 (Law Society Members) (Law Society Associate Members & Non Law Society Members)

Position in Law Firm/Law Corporation/Organisation: _____

Tel number: _____ Fax number: _____ Email: _____
 (Email required for confirmation of registration)

Mode of payment: **GIRO** ☐

Cheque ☐

Law Society Member ☐

Employee of Singapore law practice ☐

SCCA Member ☐

Non-member ☐

Cheque payments should be made payable to "The Law Society of Singapore" & arrive at our office with the completed registration form on or before the closing date, **7 November, 2005**:

The Training & CPD Department
 The Law Society of Singapore
 39 South Bridge Road (S) 058673

For further enquiries, please contact
 The Training & CPD Department at
 Tel: (65) 6557 2747 Fax: (65) 6557 2751
 E-mail: cpd@lawsoc.org.sg
 CPD Portal: www.lawsociety.org.sg/CPD
 Website: www.lawsociety.org.sg

REGISTRATION, REFUND & CANCELLATION POLICY

1. Registrations will be confirmed upon receipt of full payment accompanied by a duly completed registration form.
2. The Organisers reserve the right to refuse to register or admit any participant, and to cancel or postpone the course.
3. Substitute delegates are welcomed, subject to the Law Society Training Department being notified at least 2 working days before the course of the details of the substitute delegate
4. The Organisers reserve the right to impose a cancellation fee in the event any registrant wishes to withdraw from the course after the registration closing date.
5. The Organisers will not entertain any request for a refund of fees made later than 24 hours before course commencement. However a confirmed registrant who has paid in full the course fees but does not turn up for the course will be entitled to collect a set of the materials provided.

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